

Summer Camp AFA Policy Handbook

Welcome to Camp AFA!

Dear Parents, Guardians, and Campers,

Welcome to Camp AFA! We are thrilled to spend this summer with your children, exploring fun weekly themes, growing in friendships, and creating unforgettable memories. Camp AFA is hosted by Albemarle First Assembly and is committed to providing a safe, nurturing, and Christ-centered environment for every child.

This handbook outlines our policies and procedures to ensure a positive experience for all campers and families. Please review it carefully and keep it for reference throughout the summer.

Camp Mission & Vision

Mission:

To create a safe, engaging, and Christ-centered summer experience that fosters growth, creativity, and community among children.

Vision:

We strive to provide a fun and enriching environment where campers discover their talents, build friendships, and develop a lifelong love for learning and adventure.

Camp Details

Location: Albemarle First Assembly, Albemarle, NC

Ages: Rising Kindergarten through 5th Grade

Date: June 1st – July 31st

Hours: Monday - Friday, 9:00 AM – 4:00 PM

Tuition & Payment Policy

Total Camp Cost is \$150 a week. All campers must pre-register with a nonrefundable and nontransferable deposit of \$50 for each week chosen. A two-week notice is required to cancel. Deposits will be deducted from your weekly cost which would be \$100.

Holidays that Summer Camp AFA Closes:

June 19th – Juneteenth Day

CAMP DATES & WEEKLY THEMES

June 1 – 5: Summer Blast Off

June 8 - 12: Camping Fun Adventures

June 16th – June 18th: (Closed on June 19th) Water Week

June 22 – June 26: Cooking Week

June 29 – July 3: Farm & Field

July 6 – July 10: Talent Show Week and Christmas in July

July 13 – July 17: Cooking Week

July 20 – July 23 : Off –site at East Albemarle Elementary School, July 24 at AFA campus

July 27 - July 31: Under the Sea Week

Daily Schedule (Sample: Subject to Change)

9:00 AM: Camper Drop-off & Free Play

9:00 - 9:30 AM: Morning Devotion & Assembly

9:30 - 11:30 AM: Themed Activities & Outdoor Play

11:30 - 12:00 PM: Lunch

12:00 - 1:00 PM: Quiet Time / Storytime

1:00 - 3:00 PM: Crafts, Games, & Exploration

3:00 - 3:30 PM: Snack

3:30 – 4:00 PM: Afternoon Activities

4:00pm: Camp pick up

Camper Expectations

We expect all campers to:

- Show respect to staff and fellow campers.
- Listen and follow directions.
- Participate in camp activities with a positive attitude.
- Keep hands, feet, and belongings to themselves.
- Use kind words and actions.
- Help keep our camp clean and safe.

Code of Conduct

Camp AFA is committed to maintaining a safe environment. Behavior that is disrespectful, unsafe, or disruptive will not be tolerated.

Consequences may include:

- Verbal reminder and redirection.
- Time-out or loss of privileges.
- Parent/guardian notification.
- Meeting with Camp Director.
- Possible dismissal from the program.

Zero-Tolerance Behaviors:

- Bullying or teasing
- Physical aggression
- Inappropriate language or gestures
- Intentional property damage
- Leaving camp premises without permission

Drop-off & Pick-up Procedures

- Campers must be signed in and out daily by an authorized adult.
- Photo ID may be required at pick-up.
- Notify the camp in advance if someone else will pick up your child.
- Late pick-up fees apply after 4pm.

Health & Wellness

- Campers must stay home if ill (fever of 99.9 or higher, vomiting, contagious illness).
- Staff handle minor injuries; serious issues prompt parent contact.
- Medications must be in original containers with written instructions and signed medication form.

Emergency Procedures

- Staff are trained in CPR and first aid.
- Emergency drills will be conducted.
- Parents will be notified immediately during actual emergencies through Bright Wheel app.

Food & Snacks

- Campers will be provided with a lunch from the school lunch program. Campers may also bring a nut-free lunch, extra snacks, and a water bottle daily.
- Morning snacks are provided.
- Notify staff of any food allergies.

Dress Code & What to Bring

Bring:

- Weather-appropriate clothes
- Closed-toe shoes
- Sunscreen (applied before camp)
- Water bottle
- Change of clothes
- Swimsuit and towel on water days

Technology Policy

Campers may bring personal electronics. If your child brings any electronic device, it will be checked in and put away until permitted to use during special times. Camp AFA will not be responsible for any lost or damaged device. Staff will have phones for emergency use.

Media Release

Photos/videos may be taken for promotional purposes. To opt out, notify the Camp Director in writing.

Communication

- Updates posted on the parent app (Bright Wheel)
- Urgent matters: contact Camp Director (Susan Helms) on Bright Wheel app or at AFA 704.983.3719

Consent & Acknowledgement

By electronic signing, you agree to the policies outlined in this handbook.

Thank you for choosing Camp AFA! We can't wait to spend a fun-filled summer with your family.